

STAGE 1

There are three stages of preparation for your year 1 semester 2 tutorial.

This stage asks you to think about the feedback from your assignments, and to note your strengths and areas for development which have been highlighted. This stage represents the first part of your preparation for your second tutorial.

Summarise comments received on assignments

Collect together any comments you have received from lab work, class tests, homework problems and other course work completed so far. This could be marks, grades, comments, ticks and crosses, scores against set criteria. It also includes any notes you may have made from face-to-face feedback.

Make a summary list, noting the module concerned against the comment.

Review of your module marks

Are you happy with your modules marks? If not, is this because you expected to do better? Are there reasons why you did not do as well as you think you could which would be useful to share with your tutor? Make a note below of your thoughts about each module, noting the module concerned against each comment.

Identify your strengths.

Go back over your comments and look for positive comments, ticks or any other indications of areas where you did well. This could also include face-to-face feedback on your work: can you remember which aspects of your work received praise?

Are there things you seem to do consistently well? Or are you doing different things well in different assignments?

Identify areas for development.

Look for comments suggesting that you need to improve, or mistakes you've made. Do you have comments on any particular module examination result where you did not achieve as well as you had hoped?

In your written work are there things which you get repeated critical comments for?

You may discover you don't understand a particular comment. If so, make a note to raise this with the tutor concerned or your Personal Development Tutor - it's even more important that you understand these comments if you are going to improve.

Think about what you could do to improve in the areas you've identified. Do you understand why you are making mistakes? Do you know how you could improve? If so, move on to the next preparation task, **stage 2** - recording your action plan. If not, this is a priority for discussion, either with the tutor concerned or with your Personal Development Tutor.

STAGE 2

You now need to start thinking about creating an action plan, setting out the steps you need to take in the future. Develop your action plan by highlighting the points for action, the method you plan to use and the timescale you think is realistic for completing the necessary steps. Download the action plan template from VITAL.

STAGE 3

It is up to you to design your own degree depending on which path through the modules you take. Identify which of the 2nd year modules you are considering taking from the [module list](#)

See module mark histograms in VITAL. They give information as to how students have performed previously in the modules.

This is not your final choice list. This list will be discussed in your tutorial to ensure your choices are the best for your desired career option.

Why have you chosen these modules? (Is it because you like them, you find them the easiest, you want a particular career and consider this module combination the best). If you have no preferences, say so.

What are your current career aspirations?

Have they changed since your initial statement?