

**Committee on Research Ethics**

**Participant Information Sheet**

1. **Title of Study:** LiftUpp - Implementation Phase at the University of Liverpool
2. **Version 1 –** May 2022
3. **Invitation Paragraph**

You are being invited to participate in a research study. Before you decide whether to participate, it is important for you to understand why the research is being done and what it will involve. Please take time to read the following information carefully and feel free to ask us if you would like more information or if there is anything that you do not understand. We would like to stress that you do not have to accept this invitation and should only agree to take part if you want to.

Thank you for reading this.

1. **What is the purpose of the study?**

The aim of this project is to acquire quantitative and qualitative to determine the student satisfaction regarding the introduction of LiftUpp and also to gain feedback from the members of staff..

1. **Why have I been chosen to take part?**

You have used LiftUpp to either to receive feedback (students on clinical rotation) or give feedback (clinicians teaching on clinical rotation)

1. **Do I have to take part?**

Participation is voluntary and participants are free to withdraw at anytime without explanation and without incurring a disadvantage.

1. **What will happen if I take part?**

You will be asked to fill a questionnaire and possibly attend a focus group that will be led by an independent facilitator. Focus groups will be audio-recorded and the facilitator will produce a report. Each group will have the opportunity to read the report for their focus group and comment on its accuracy.

1. **Expenses and / or payments**

There are no payments but refreshments will be available during the focus groups.

1. **Are there any risks in taking part?**

No personal risk or benefits will be experienced by participants taking part in this study.

1. **Are there any benefits in taking part?**

Benefits of the study are the potential contributions to ongoing curriculum development, and the enhancement of activities in a way which benefits all current and future students.

1. **What if I am unhappy or if there is a problem?**

If you are unhappy, or if there is a problem, please feel free to let us know by contacting Denis Duret (dduret@liv.ac.uk) and we will try to help. If you remain unhappy or have a complaint which you feel you cannot come to us with then you should contact the Research Governance Officer at ethics@liv.ac.uk. When contacting the Research Governance Officer, please provide details of the name or description of the study (so that it can be identified), the researcher(s) involved, and the details of the complaint you wish to make.

1. **Will my participation be kept confidential?**

All data will be encrypted and stored securely on the University network. Data will only be accessed by the Principal Investigator (Denis Duret), the co-applicants. After a period of 5 years, all data will be deleted.

1. **What will happen to the results of the study?**

A set of guidelines to enhance student engagement will be distributed to students and members of staff at the Institute. A full report will be submitted for publication in a peer-reviewed journal thereafter.

1. **What will happen if I want to stop taking part?**

You can withdraw at any time, without explanation. Data up to the period of withdrawal may be used, if you are happy for this to be done. Please remember that data will be anonymised once transcribed and may only be withdrawn prior to anonymisation.

1. **Who can I contact if I have further questions?**

**Principal Investigator:** Denis Duret dduret@liv.ac.uk