

TurnitinUK

Multiple Inboxes to Support Team Marking

Overview

TurnitinUK and GradeMark do not contain features which allow multiple members of staff to be involved in marking an assignment without having to keep additional records e.g. who has been allocated to mark which submissions. Often, however, modules within the School of Health Sciences do take a team approach to marking submitted assignments.

This guide outlines one approach to support team marking of assignments making use of:

- Multiple TurnitinUK submission links;
- Blackboard Groups; and
- Adaptive release rules to ensure individual students can only see and use a single TurnitinUK Submission link.

Example Scenario

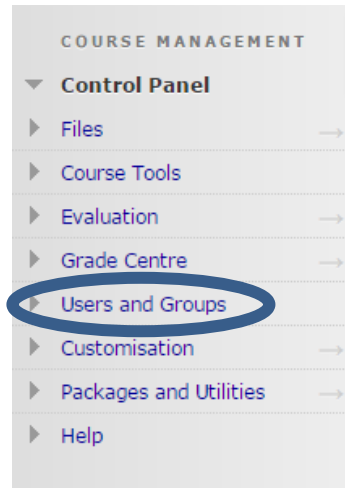
- A single module with 40 enrolled students.
- A 3000 word assignment.
- 4 members of staff identified to mark the assignment.

To achieve this:

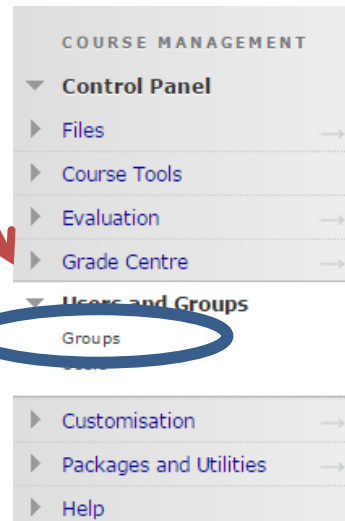
- 4 groups will be created in the VITAL module.
- 4 TurnitinUK submission links will be created.
- Adaptive release rules will be used to ensure that members of any single group can only see a single TurnitinUK submission link, the link created for their group.

CREATE THE GROUPS

Create the Groups

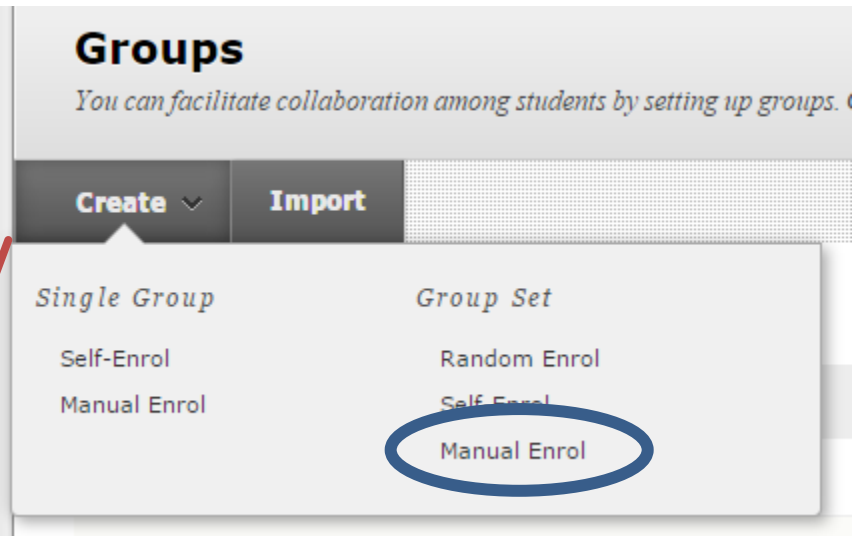


1) In the VITAL module click on **Users and Groups**



2) Click on **Groups**

3) Click on **Manual Enrol**



Create Group Set

1. Group Information


* Name

Marker

4) Add the word *Marker* here

Each of the created groups will have 'Marker' in their name

Description



A rich text editor toolbar with various icons for text formatting, alignment, and insertion. The icons include bold, italic, underline, strikethrough, paragraph style, font face, font size, bulleted list, numbered list, indent, outdent, link, unlink, table, table border, table cell, table row, table column, HTML, and CSS.

5) Add some appropriate text into this description box e.g.
"Groups created to allocate students to different markers for assignment 1"

Path: p

* Group is visible to students

No Yes

Create Group Set

2. Tool Availability

- Blogs
 - No marking
 - Grade: Points possible:
- Collaboration
- Discussion Board
 - Allow any group members to create forums.
 - Do not allow student group members to create forums.
- Email
- File Exchange
- Journals
 - No marking
 - Grade: Points possible:
- Tasks
- Wikis
 - No marking
 - Grade: Points possible:

The following tools are turned off for the course. They can still be turned on/off for the group, but they will not be available until they are turned on for the course.

- Campus Pack Blog
- Campus Pack Podcast
- Campus Pack Wiki
- Commercial Content Tools

6) Deselect all tools.

None of these tools are needed to support this use of VITAL groups to mark student work.

Create Group Set

7) Deselect *Allow Personalisation*. (Not needed)

3. Module Personalisation Setting

Allow individual group members to personalise group space modules

Allow Personalisation

4. Group Set Options

* Number of Groups

4

Create Smart View for each group in set.

8) Add the required number of Groups – in this example 4

This will create four groups called 'Marker 1', 'Marker 2', 'Marker 3' and 'Marker 4'.

9) Click *Submit* to proceed.

5. Submit

Click Submit to proceed. Click Cancel to go back.

Cancel

Submit

Create Group Set

The previous steps have created 4 groups called:

- Marker 1
- Marker 2
- Marker 3
- Marker 4

At this stage the groups exist in VITAL but no students are associated with each group.

‘Empty’ groups can be created in advance to allow you to set up the TurnitinUK submission links and their associated adaptive release rules.

Students can be added either when the group set is created or at a later stage.

ADDING STUDENTS TO GROUPS

When the Group Set is Created

Edit Group Set Enrolments

2. Group Set Enrolments

Filter Available Members Hide members already in another group in this set

Randomise Enrolments Collapse All

[-] Marker 1

* Name

Add Users

No lessons have been added.

Delete Group

[-] Marker 2

* Name

Add Users

No lessons have been added.

Delete Group

[-] Marker 3

* Name

Add Users

No lessons have been added.

Delete Group

[-] Marker 4

* Name

Add Users

No lessons have been added.

Delete Group

Add Group

[-] Marker 1

* Name

Add Users

Students can be added to each group by clicking on the appropriate *Add Users* button.

Filter Available Members Hide members already in another group in this set

Randomise Enrolments Collapse All

If you want to randomly allocate students then use the *Randomise Enrolments* button

Add Users to Groups

Here the user 'Stephen McKinnell' has been selected for addition to the group Marker 1.

After selecting the required students click on Submit (not shown below) which is located in the bottom right-hand corner of the screen.

Add Users

Search: Show all users regardless of role

<input type="checkbox"/>	Username	First Name	Last Name	Role
<input type="checkbox"/>	rayf	Ray	Fewtrell	Student
<input checked="" type="checkbox"/>	smckmed	Stephen	McKinnell	Student
<input type="checkbox"/>	anitarob	Anita	Roberts	Student

Displaying 1 to 3 of 3 items |

Add Users to Group

When the 'Group Set Enrolments' page reloads, it will be updated to show which students have been added to each group.

Marker 1

Name Marker 1

Add Users Remove Users

Added selected users to group.

Username	First Name	Last Name	Role
smckmed	Stephen	McKinnell	Student

Delete Group

In this example, Stephen McKinnell has been added to the group Marker 1

If a wrong student has been added, click on the 'X' to delete.

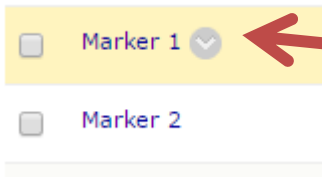
After allocating the required students to all groups in the Group Set, click on Submit (not shown above) which is located in the bottom right-hand corner of the screen.

ADDING STUDENTS TO GROUPS

At a later time

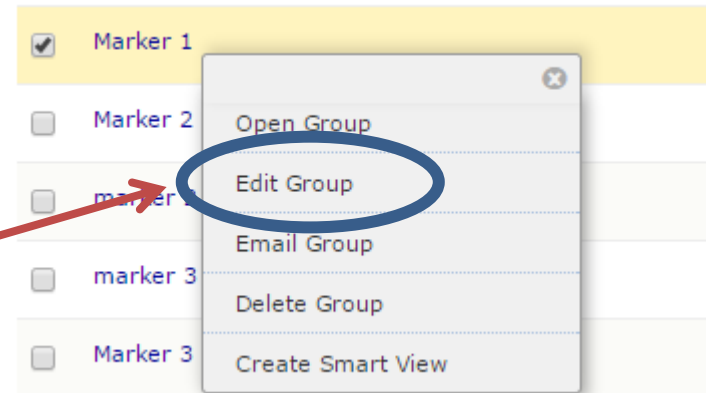
Adding Students to Groups

Navigate to *Control Panel > Users and Groups* and then click on *Groups*.



Move the cursor to the right of the required group to reveal the pull-down menu arrow.

Click on the arrow to reveal the options menu and then click on *Edit group*.



Adding Students to Groups

Click on the *Add Users* button and add the required users. Don't forget to click on Submit when finished.

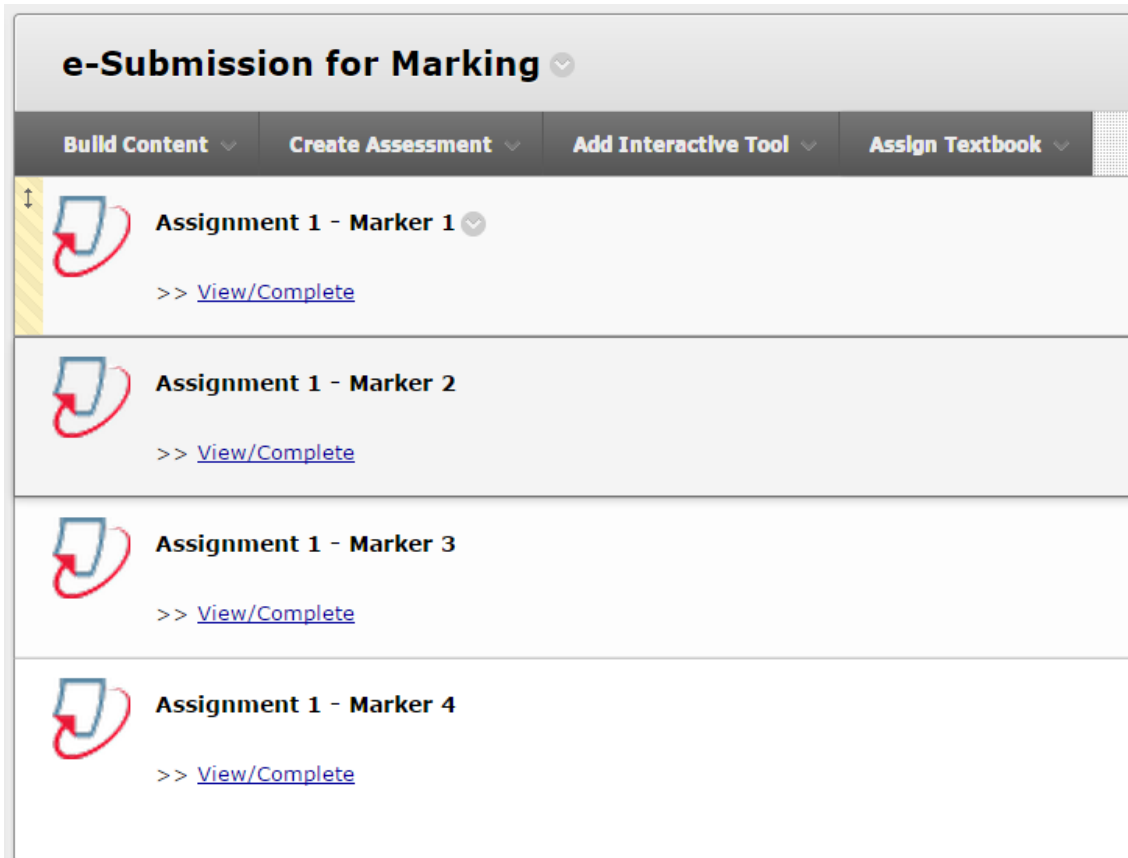
4. Membership

Username	First Name	Last Name	Role	
smckmed	Stephen	McKinnell	Student	✕

CREATE THE TURNITINUK LINKS

Create the TurnitinUK Links

Create the required number of TurnitinUK links – in this example 4 – following the instructions available in the guide *Creating TurnitinUK submission links in VITAL* (available for download from *Health Science Staff > TEL Support*)



The screenshot displays the 'e-Submission for Marking' folder in the VITAL system. The folder is expanded, showing four submission links, each represented by a red and blue icon of a document with a checkmark. The links are labeled 'Assignment 1 - Marker 1', 'Assignment 1 - Marker 2', 'Assignment 1 - Marker 3', and 'Assignment 1 - Marker 4'. Each link has a '>> View/Complete' button next to it.

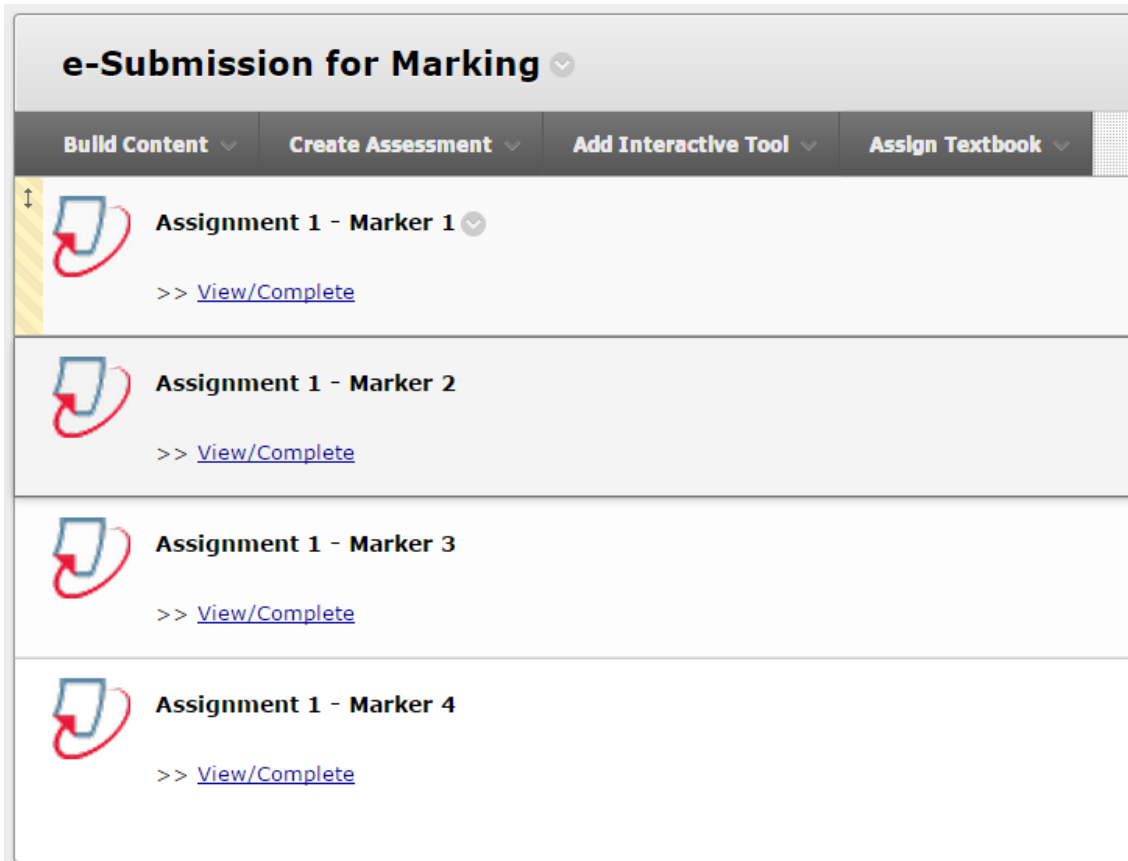
In this example 4 TurnitinUK submission links have been created

Tip: These links have been created in a folder called 'e-Submission for Marking'. It is advisable to hide this folder from students until the links and adaptive release rules have been created.

CREATE THE ADAPTIVE RELEASE RULES

Creating Adaptive Release Rules

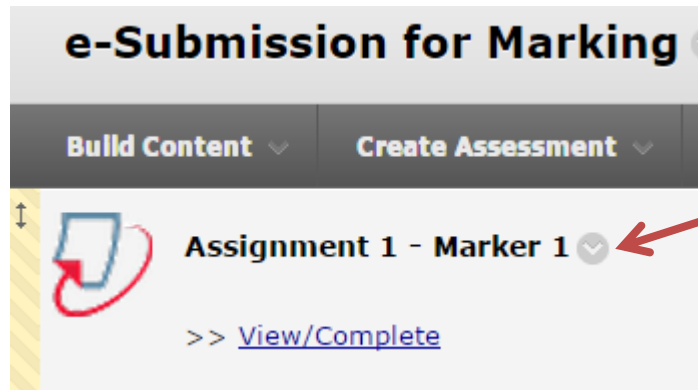
Adaptive release rules have to be created and applied to each TurnitinUK link to allow groups (and therefore the students belonging to each group) to see/access only a single TurnitinUK link.



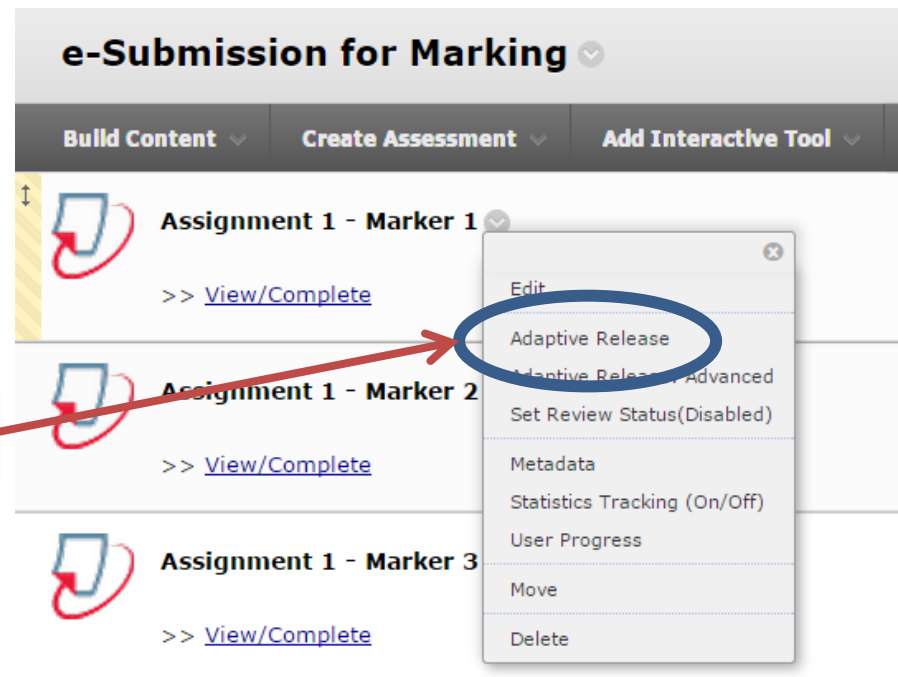
The screenshot displays the 'e-Submission for Marking' interface. At the top, there are four tabs: 'Build Content', 'Create Assessment', 'Add Interactive Tool', and 'Assign Textbook'. Below the tabs, a list of assignments is shown. Each entry includes a red icon of a document with a checkmark, the assignment name, and a 'View/Complete' link. The first entry is 'Assignment 1 - Marker 1', and the others are 'Assignment 1 - Marker 2', 'Assignment 1 - Marker 3', and 'Assignment 1 - Marker 4'. A yellow vertical bar is visible on the left side of the list.

Tip: If adaptive release rules are not used, even if you think you are very clear in telling students which submission links to use, I will guarantee that some students will submit using the wrong link.

Creating Adaptive Release Rules



Position the cursor to the right of the TurnitinUK link and click on the pull-down menu icon.



Click on the *Adaptive Release* link.

Adaptive Release - Membership

2. Membership

This content item is visible to all users until a Membership criterion is created. Users must be specified in the Username list or must be in a selected Group.

Username
*Enter one or more Username values or click **Browse** to Search. Separate multiple Username values with commas.*

Course Groups

Items to Select	Selected Items
marker 1	
marker 3	
Marker 4	
Marker Example 1	
Marker Example 2	
PBL Semester 1 Group 1	

In this example the Marker 1 group has been added.

This will result in only members of the group Marker 1 being able to see/use the TurnitinUK link: Assignment 1 - Marker 1.

Click on the group which needs to be able to see/use the TurnitinUK link. Then click on the 'arrow' to add the group to the 'Selected Items'.

Don't forget to click on Submit (not shown) which is located in the bottom right-hand corner of the screen.

Users until a Membership criterion is created. Users must be specified in the Username list or must be in a selected Group.

Items to Select	Selected Items
community 9	marker 1
Marker 2	
marker 3	
Marker 4	
Marker Example 1	
Marker Example 2	
PBL Semester 1 Group 1	
PBL Semester 1 Group 10	

Creating Adaptive Release Rules

e-Submission for Marking

Build Content ▾ Create Assessment ▾

Assignment 1 - Marker 1 ▾
Enable: Adaptive Release
>> [View/Complete](#)

Assignment 1 - Marker 2
>> [View/Complete](#)

Assignment 1 - Marker 3
>> [View/Complete](#)

Assignment 1 - Marker 4
>> [View/Complete](#)

Once an adaptive release rule is created you will see a visible confirmation.

In this example, an adaptive release rule has only been applied to *Assignment 1 – Marker 1*.

If students were to access this folder at this stage, members of Group 1 would be able to see all 4 links. All other students would only be able to see the links for markers 2, 3 and 4.

Tip: After creating the adaptive release rules double check everything (configuration of TurnitinUK links, group membership and adaptive release rules) before making the folder available to students.

GUIDANCE TO MARKERS

Guidance to Markers

- The staff identified as markers must all have Instructor status on the VITAL module.
- Provide clear instructions to let each member of staff know which TurnitinUK Inbox they have been allocated. All staff will be able to see all inboxes – they will need to be told who is marker 1, marker 2, etc.
- Once the Due Date has been reached, it is worth double checking how many submissions have been made to each inbox. They will be anonymised and there will appear to be many students who haven't submitted. Remember TurnitinUK is expecting the full student enrolment for each submission link (e.g. 40 students). Adaptive release rules have been used, however, to restrict the number of students who can submit to each link (e.g. 10 students per submission link).
- TurnitinUK Inboxes are accessible in the VITAL module at: Control Panel > Course Tools > TurnitinUK Assignments.