



Word Count

The word count DOES NOT include your reference list, words used for labelling pictures/graphs (which are best written in italics), or information in the appendix. Nor does it include numerical data in tables (e.g. blood results).

Picture/graph labelling is very important and will not be included in your word count. Labels should include what the picture/graph is and a summary of the important findings from that picture/graph. Those findings should also be discussed within the body of your report where they will count towards the word count, but where repeated for the purposes of picture/graph labelling, the labelling will not count.

Tables and image labelling should not be misused in order to save on the word count and should not include detailed reasoning processes, these should be written in the body of the report in text form.

The word count DOES include citations within the text and **words** within tables.

Tables can be a useful addition to a case report but the information they contain (if words) will be included in the word count. You can also use tables for lists of the problems and treatments but the words used will also be included in your word count.