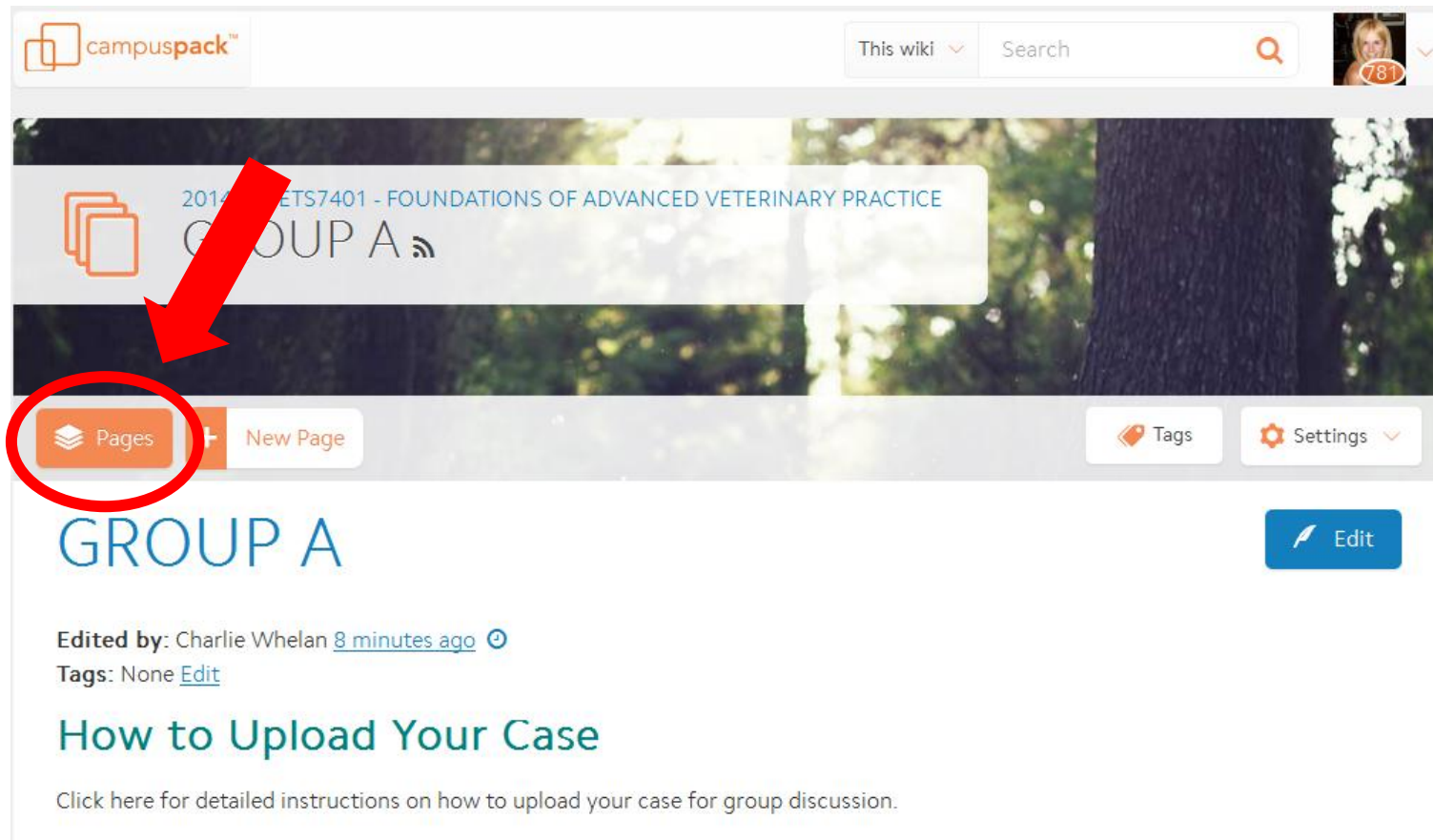




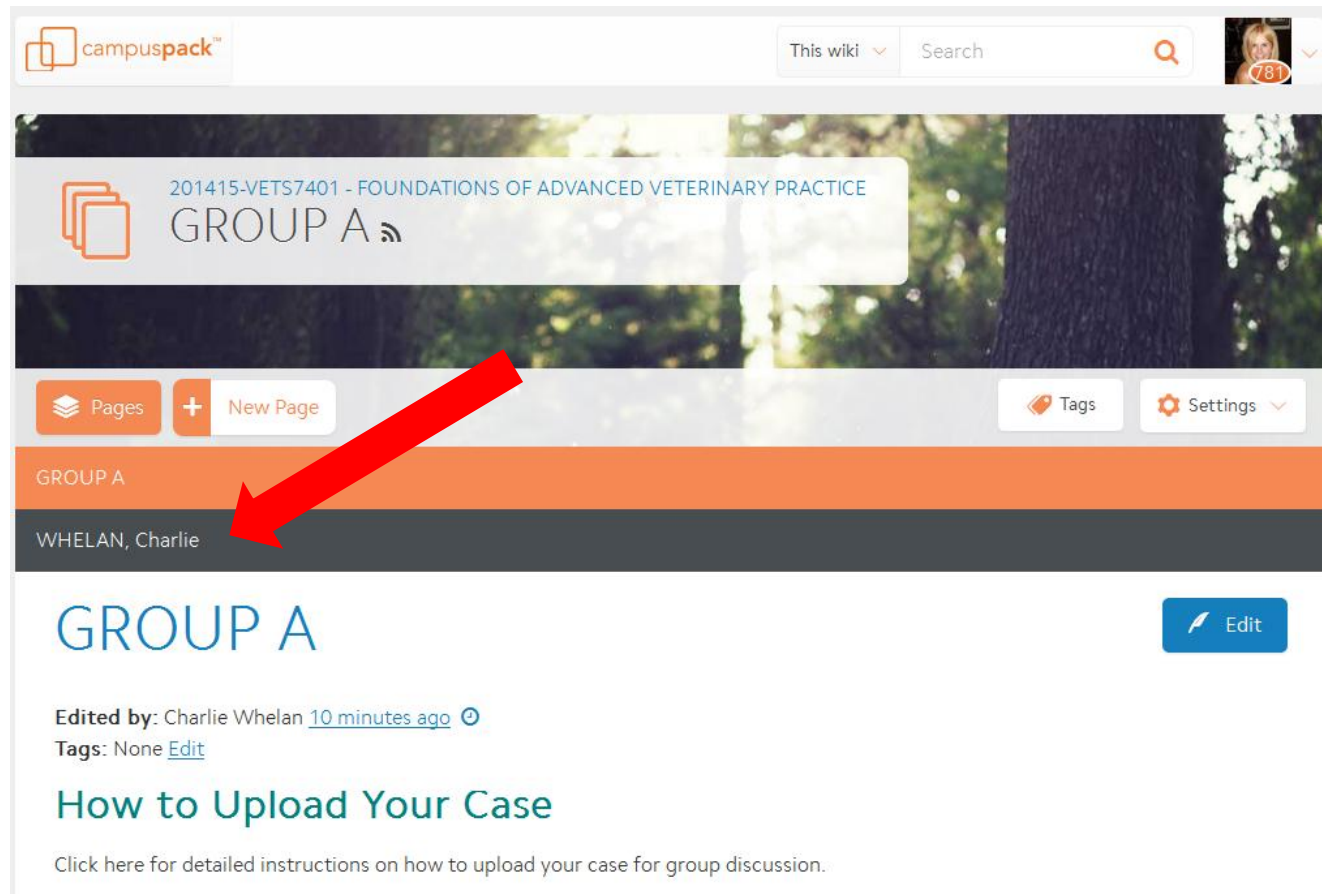
HOW TO UPLOAD YOUR CASE TO THE WIKIPAGE FOR GROUP DISCUSSION

STEP 1 – UPLOADING YOUR CASE



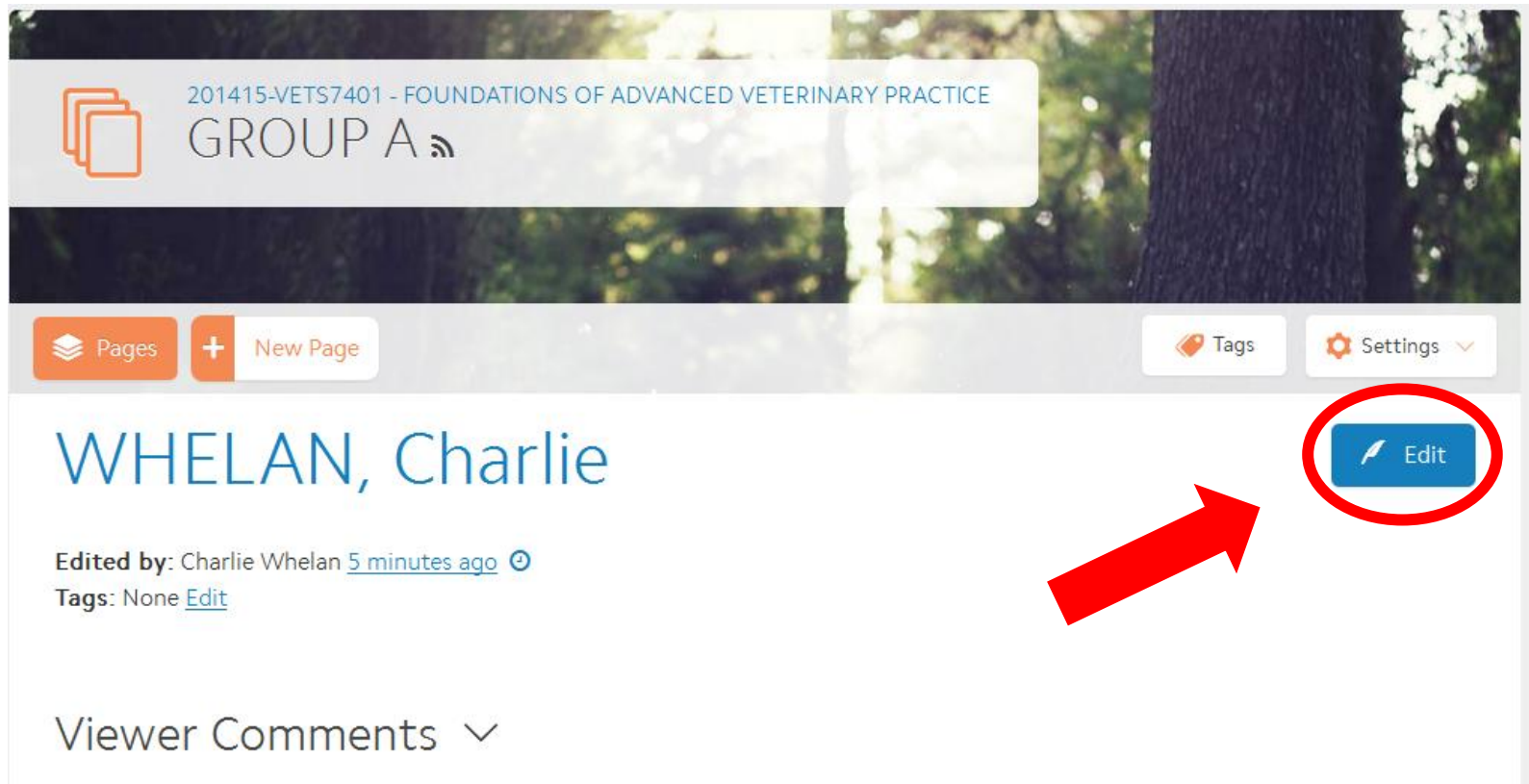
Click the orange 'Pages' button at the top left of the page.

STEP 2



The list of names in your group will appear in grey – click on your name from the list

STEP 3



The screenshot shows a Moodle page header with a background image of trees. The header includes a logo of three stacked orange squares, the text '201415-VETS7401 - FOUNDATIONS OF ADVANCED VETERINARY PRACTICE', and 'GROUP A' with a RSS icon. Below the header is a navigation bar with 'Pages' and 'New Page' buttons on the left, and 'Tags' and 'Settings' buttons on the right. The main content area displays the name 'WHELAN, Charlie' in large blue text. Below the name, it says 'Edited by: Charlie Whelan 5 minutes ago' with a clock icon, and 'Tags: None' with an 'Edit' link. At the bottom, there is a 'Viewer Comments' section with a dropdown arrow. On the right side of the page, there is a blue 'Edit' button with a pencil icon, which is circled in red. A large red arrow points from the bottom right towards the 'Edit' button.

To upload your case – select ‘Edit’ from the right hand side of the screen.

STEP 4

WHELAN, Charlie

Formats ▾ Font Family ▾ Font Sizes ▾ B I U [align icons] A ▾ A ▾ I_x

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Copy and paste your case report into the text editor.....

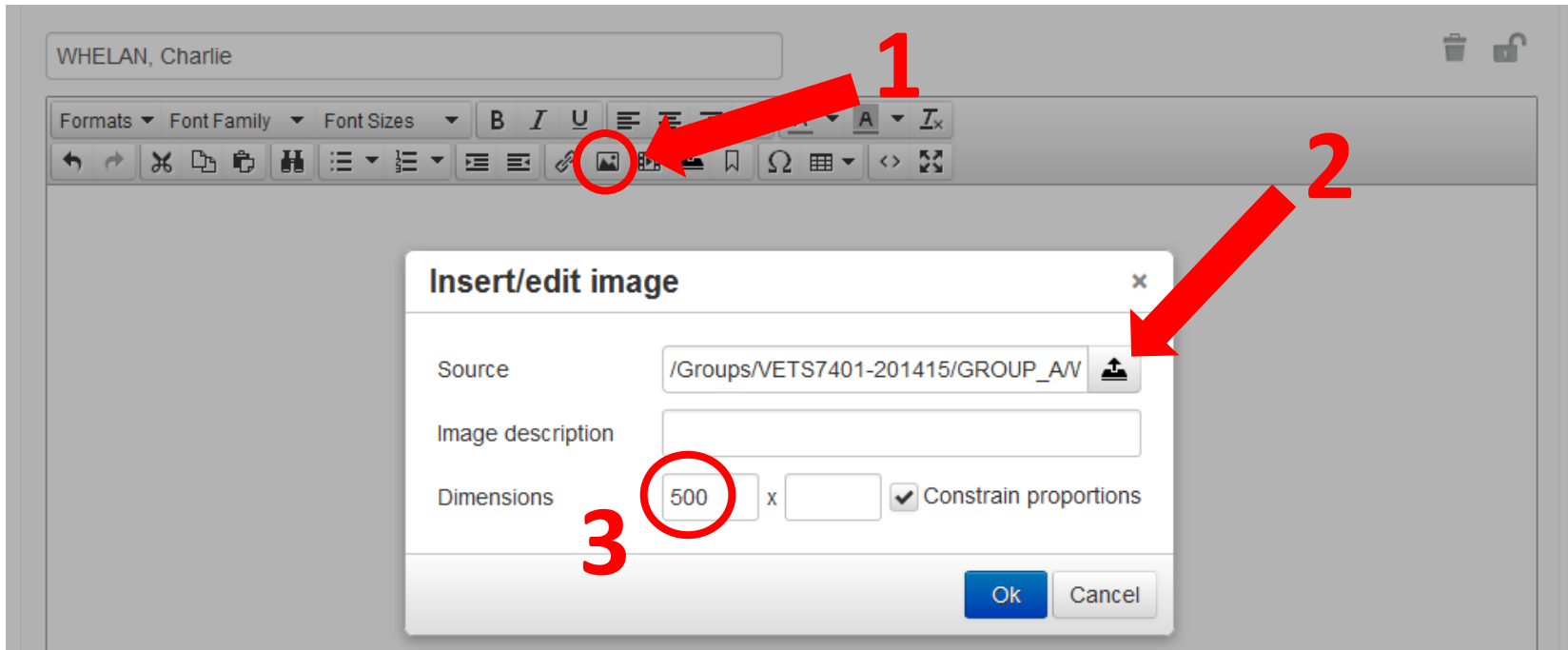
p

Tags

Save & Exit Save Cancel

Copy and paste your case from your Word document into the text editor. Click 'Save' to save your updates and 'Save & Exit' to save and exit the page once you have finished.

STEP 5 – UPLOADING AN IMAGE



To upload an image – Put your cursor in the appropriate spot in your case and click the image icon from the toolbar (1) then select the upload button (2) and find the file from your computer. Click 'OK' to upload the image.

Tip (3): An image for a case should be a maximum of 500x500 pixels or around 150 kb in size (*just set the width at 500 and let it keep dimensions in proportion*)

STEP 6 – COMMENTING ON OTHER CASES

RCVS (2014a) Code of professional conduct for veterinary surgeons [Online] Available at: <http://www.rcvs.org.uk/advice-and-guidance/code-of-professional-conduct-for-veterinary-surgeons/> (Accessed 25th June 2014)

RCVS (2014b) Chapter 4 Veterinary medicines. In: Code of professional conduct for veterinary surgeons - Supporting guidance. [Online] Available at: <https://www.rcvs.org.uk/advice-and-guidance/code-of-professional-conduct-for-veterinary-surgeons/supporting-guidance/veterinary-medicines/> (Accessed 25th June 2014)

Sweeney, C.R., Timoney, J.F., Newton, J.R. and Hines, M.T. (2005) "*Streptococcus equi* infections in horses: guidelines for treatment, control and prevention of strangles" *Journal of Veterinary Internal Medicine* 19 pp. 123-134

Whelchel, D.D. and Chaffin, M.K. (2009) "Sequelae and complications of *Streptococcus equi* subspecies *equi* infections in the horse" *Equine Veterinary Education* 21 (3) pp. 135-141

Viewer Comments (2) ▾



Contributors (2) ▾

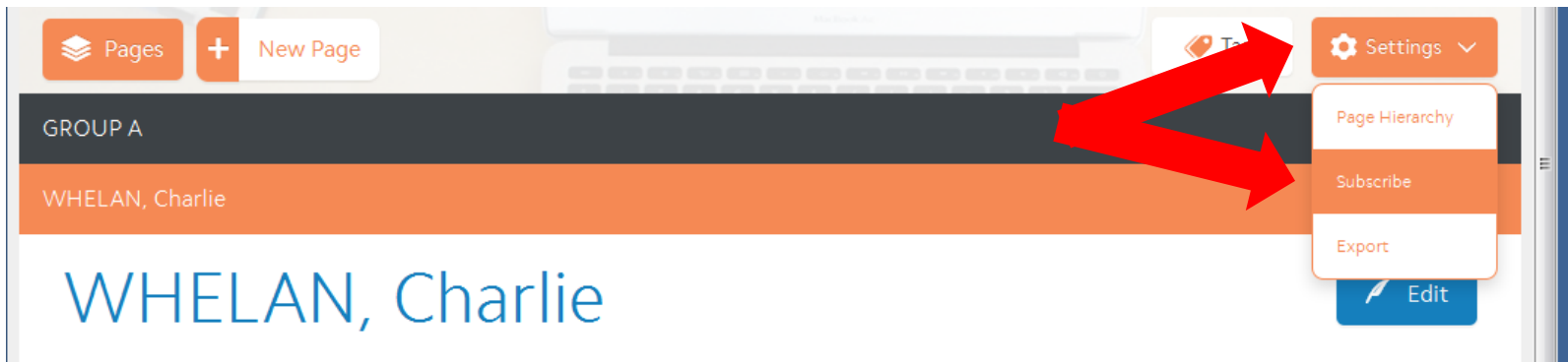
Activity (5) ▾

To comment on a colleague's case – Follow Steps 1&2 and then select one of your colleague's from the list of names. When the page loads, scroll to the end of their case and click on 'Viewer Comments'. You will then be able to add your comments to their case.

STEP 7 – SUBSCRIBING TO YOUR WIKIPAGE

To receive an email notification each time someone comments on your case you will need to subscribe to your wikipage:

1. Once you are in your wikipage, click 'Settings' from the top right of the page and select 'Subscribe'.



2. This will now open the email notifications page - tick the box to receive emails and 'Submit Query'.

