

Environmental Management / Sustainability baseline assessment

This worksheet is intended to establish the current situation with in the UoL SoES, and to provide a starting point for improvements. Please add categories for anything you feel should be included. Please write about everything you can, thinking in terms of "What do you, as a centre, do to minimise your environmental footprint?"

Date	Completed by	Location(s) considered
17/08/10	Andy Davies	Roxby Building

Waste To minimise the amount of waste sent to landfill	Please list all the waste streams at your building/dept (anything that is disposed of, and how):	<ul style="list-style-type: none"> • General Waste – Collection by FM • Ink Cartridges – returned to manufacturer • Soils/Sediments from Labs – Disposed of through FM collection • Plastics – Some attempts to recycle on an individual basis
	What do you do to prevent/reduce waste ?	<ul style="list-style-type: none"> • Efficient printing done on an individual basis but encouraged •
	Is there anything you re-use rather than waste?	<ul style="list-style-type: none"> • Many staff re-use paper whenever possible
	What do you re-cycle ?	<ul style="list-style-type: none"> • Paper and cardboard collection by FM • Occasional Plastic recycling

Energy To minimise CO ₂ emissions	On campus, FM manage heat supply, and supply electricity to demand. But do you have any other energy consumptions?	FM supply all building needs
	What measures are in place to minimise electricity consumption?	<ul style="list-style-type: none"> • Staff encouraged to switch off equipment whenever possible
	What measures are in place to reduce heat consumption?	<ul style="list-style-type: none"> •
	Are there any other measures you consider to reduce energy consumption?	<ul style="list-style-type: none"> •

Water To minimise water use	Do you have any measures in place to conserve water?	<ul style="list-style-type: none"> • No cups at mains cooler to reduce plastic waste, but no specific water saving measures
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Travel To minimise CO ₂ emissions	Please describe the most common types of business travel from your site:	<ul style="list-style-type: none"> • Train, Car, Bus, Plane travel to and from meetings/Conferences
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	What measures are in place to minimise the amount of business travel undertaken?	<ul style="list-style-type: none"> Some teleconferencing takes place
	Commuting; do you have any measures in place to reduce the impact of travel to work?	<ul style="list-style-type: none"> Staff made aware of University travel plan

Biodiversity To conserve and to promote.	Are you aware of any wildlife on your site(s)?	
	What do you do to conserve/promote biodiversity?	<ul style="list-style-type: none"> Herring gulls, an officially 'at risk' species, nest on the building through the summer months

Infrastructure How are the sustainability/ environmental management responsibilities arranged?	What are the main drivers for your centre to carry out environmental management/ sustainability activities?	<ul style="list-style-type: none"> University commitment to sustainability (through 10:10 signup and other policies) Costs General commitment of staff members
	How do you communicate environmental management/ sustainability information?	<ul style="list-style-type: none"> Through the Sustainability advocate programme In person to person discussions
	Is there anything you measure and monitor which may be of use for environmental management?	<ul style="list-style-type: none"> FM monitoring
	Is there anything that you keep records of which may be of use for environmental management?	<ul style="list-style-type: none">

Overview	Please summarise the nature of the work at your centre:	A wide variety of Human and Physical geography research projects, with associated lab-spaces. Roxby building is also shared by Politics and Communications and Latin American Studies
	Are there aspects of your work that have a positive environmental impact?	<ul style="list-style-type: none"> General work of staff on environmental issues